

Know Your Customer(KYC) Form(To be filled in black ink with BLOCK LETTERS. Fields marked with * are mandatory)
(For Instructions to fill form please see overleaf)Paste your photo
here**1) Personal Details**

| | | | | | | | | | | | | | | | | | | | | |
|-----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| (Mr./Mrs./Ms) * | | | | | | | | | | | | | | | | | | | | |
| First Name* | | | | | | | | | | | | | | | | | | | | |
| Middle Name | | | | | | | | | | | | | | | | | | | | |
| Last name* | | | | | | | | | | | | | | | | | | | | |

b) Gas Consumer Number*
Distributor Code*

| | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |

c) Date of Birth*

| | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | | |
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D D M M Y Y Y Y

d) Close Relative

| | | | | | | | | | | | | | | | | | | | | |
|------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Father's /Spouse Name* | | | | | | | | | | | | | | | | | | | | |
| Mother's name* | | | | | | | | | | | | | | | | | | | | |

2) Address for LPG connection / Contact Information

| | | | | | | | | | | | | | | | | | | | | |
|--|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Proof of Address (POA) category Code* | P | O | A | | | | | | | | | | | | | | | | | |
| House/ Flat #, Name* | | | | | | | | | | | | | | | | | | | | |
| Housing Complex/Building | | | | | | | | | | | | | | | | | | | | |
| Street/Road Name | | | | | | | | | | | | | | | | | | | | |
| City/Town/Village * | | | | | | | | | | | | | | | | | | | | |
| District * | | | | | | | | | | | | | | | | | | | | |
| Phone #* : Mobile No | | | | | | | | | | | | | | | | | | | | |
| Email id | | | | | | | | | | | | | | | | | | | | |

3) Other Relevant Details

| | | | | | | | | | | | | | | | | | | | | |
|--|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| a) Proof of Identity (POI) | | | | | | | | | | | | | | | | | | | | |
| POI Category Code* | P | O | I | | | | | | | | | | | | | | | | | |
| Card Number* | | | | | | | | | | | | | | | | | | | | |
| b) Ration Card Details if Available | | | | | | | | | | | | | | | | | | | | |
| State Of Issue | | | | | | | | | | | | | | | | | | | | |
| Ration Card Number | | | | | | | | | | | | | | | | | | | | |

Declaration: I hereby declare that the information provided by me above is true and correct to the best of my knowledge and belief. I also confirm that in the event of any information provided by me is found incorrect / is incomplete and also in the event of any violation of Government Regulation related to the supply and distribution of LPG, IOC/BPC/HPC will be within its right to discontinue supply of LPG cylinders to me, forfeit of security deposit and levy of penal charges as per the policy and guidelines and may initiate legal action applicable under provisions.

Name & Signature *

Date:-

To be filled by Dealer/Distributor

I confirm having verified the photocopies of documents above against their originals.

Consumer Number (If allotted):

Signature of Distributor

Date:

Name of Distributorship

-----Tear Off -----

Acknowledgement

I/We, hereby, confirm receipt of duly filled in KYC form along with copy relevant POI, POA documents from

Name _____ Consumer no (if applicable) _____ on _____

Signature and Seal of Distributor

Instructions for Filling KYC Form

| Fields marked with * are mandatory and must be filled in by person submitting KYC | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--------------------------|----------------------|----------------------|-------|-----------------|-------|-----------------|-------|---------------|-------|-----------------------------------|-------|-----------------|-------|--|-------|-------------|-------|----------------------------------|-------|-----------------------------|-------|------------|-------|----------------------------|-------|
| 1 a) | Name | Name to be entered as given in Photo ID Proof | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 b) | Gas Consumer Number & Distributor Code | Mandatory for consumers already using LPG from IOC/BPC/HPC | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 c) | Date of Birth | Mandatory to provide Date of Birth | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 d) | Details of Close Relative | Father or Spouse name is mandatory. Please strike off whichever is not applicable. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Proof Of Address (POA) | <p>At least copy of one of the documents listed below should be attached and category mentioned in the form. The Address to be entered against the relevant fields exactly as it appears in the POA. Person submitting KYC is required to produce the original of document for verification by the distributor.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">List of documents</th> <th style="text-align: left;">Category Code</th> </tr> </thead> <tbody> <tr> <td>Aadhaar (UID)</td> <td>POA01</td> </tr> <tr> <td>Driving License</td> <td>POA02</td> </tr> <tr> <td>Lease agreement</td> <td>POA03</td> </tr> <tr> <td>Voter ID</td> <td>POA04</td> </tr> <tr> <td>Telephone/Electricity /Water bill</td> <td>POA05</td> </tr> <tr> <td>Passport</td> <td>POA06</td> </tr> <tr> <td>Self-declaration attested by a Gazetted officer.</td> <td>POA07</td> </tr> <tr> <td>Ration Card</td> <td>POA08</td> </tr> <tr> <td>Flat allotment/possession letter</td> <td>POA09</td> </tr> <tr> <td>House registration document</td> <td>POA10</td> </tr> <tr> <td>LIC Policy</td> <td>POA11</td> </tr> <tr> <td>Bank/Credit Card Statement</td> <td>POA12</td> </tr> </tbody> </table> | List of documents | Category Code | Aadhaar (UID) | POA01 | Driving License | POA02 | Lease agreement | POA03 | Voter ID | POA04 | Telephone/Electricity /Water bill | POA05 | Passport | POA06 | Self-declaration attested by a Gazetted officer. | POA07 | Ration Card | POA08 | Flat allotment/possession letter | POA09 | House registration document | POA10 | LIC Policy | POA11 | Bank/Credit Card Statement | POA12 |
| List of documents | Category Code | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Aadhaar (UID) | POA01 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Driving License | POA02 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lease agreement | POA03 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Voter ID | POA04 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Telephone/Electricity /Water bill | POA05 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Passport | POA06 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Self-declaration attested by a Gazetted officer. | POA07 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ration Card | POA08 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Flat allotment/possession letter | POA09 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| House registration document | POA10 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LIC Policy | POA11 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bank/Credit Card Statement | POA12 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 a) | <i>Proof of Identity (POI)</i> | <p>At least copy of one of the documents listed below should be attached and category mentioned in the form. Consumer is required to produce the original of the document for verification by the distributor.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">List of documents</th> <th style="text-align: left;">Category Code</th> </tr> </thead> <tbody> <tr> <td>Aadhaar Number (UID)</td> <td>POI01</td> </tr> <tr> <td>Passport Number</td> <td>POI02</td> </tr> <tr> <td>PAN Card Number</td> <td>POI03</td> </tr> <tr> <td>Voter ID Card</td> <td>POI04</td> </tr> <tr> <td>ID card Issued By Central/State</td> <td>POI05</td> </tr> <tr> <td>Driving License</td> <td>POI06</td> </tr> </tbody> </table> | List of documents | Category Code | Aadhaar Number (UID) | POI01 | Passport Number | POI02 | PAN Card Number | POI03 | Voter ID Card | POI04 | ID card Issued By Central/State | POI05 | Driving License | POI06 | | | | | | | | | | | | |
| List of documents | Category Code | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Aadhaar Number (UID) | POI01 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Passport Number | POI02 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PAN Card Number | POI03 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Voter ID Card | POI04 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ID card Issued By Central/State | POI05 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Driving License | POI06 | | | | | | | | | | | | | | | | | | | | | | | | | | | |